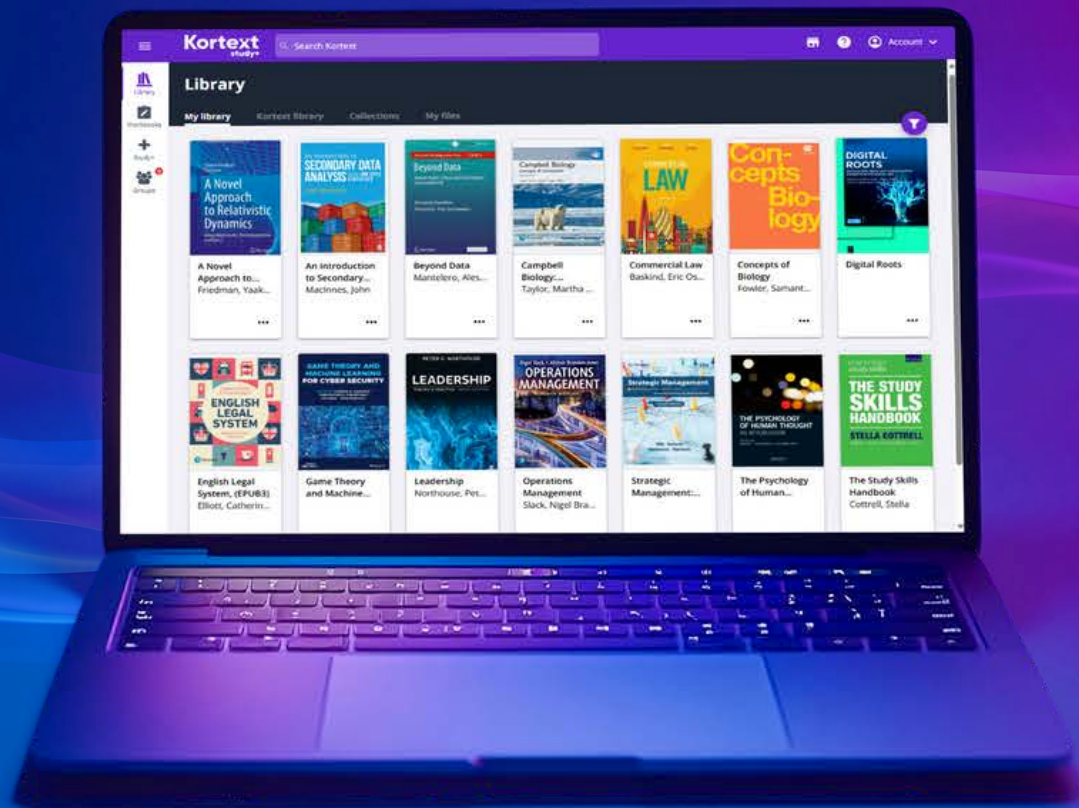




Kortext Est 2013

Student's
guide

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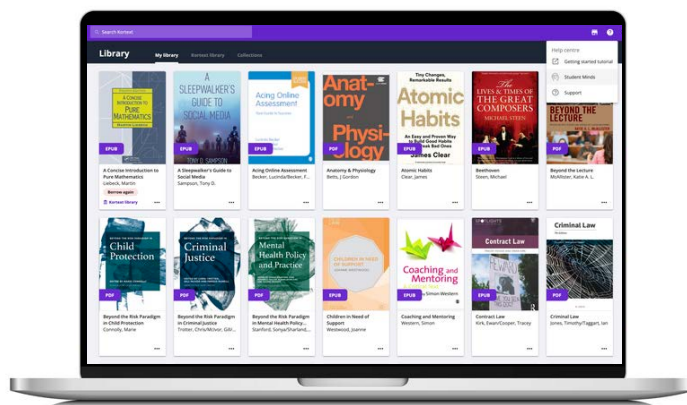
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Student's guide

Studying just got better with the Kortext **study** platform. Our platform provides access to all your course materials – anytime, anywhere – enhanced by interactive study tools, giving you more time to concentrate on your learning.

With Kortext you'll have

- Easy access to your course books
- Great personalisation features
- All the tools you need to succeed
- Ways to collaborate with peers and academics
- A platform that helps you learn on the go
- Support from Student Minds

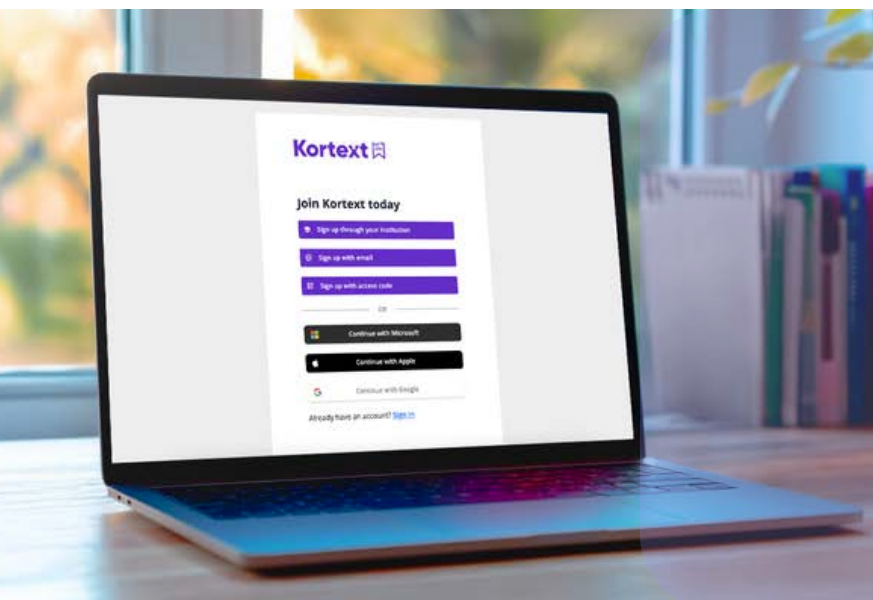


Before you can explore all that Kortext has to offer, you must first sign in following the instructions below.

Signing in

1. Visit www.kortext.com and tap on **Log in** in the top-right corner.
2. You'll then see six different options. If your university supplies your eBooks, **sign in via your institution**. If they don't, **sign in via email** or **access code**.

Please note, even if your university doesn't supply your eBooks, you can still sign in to our **study** platform.



Some universities provide Kortext eBooks via the VLE.

Once you've accessed your Kortext eBook(s) for the first time through the VLE, you'll be able to log in to the Kortext website directly and access your eBook(s) from there.

The bookshelf

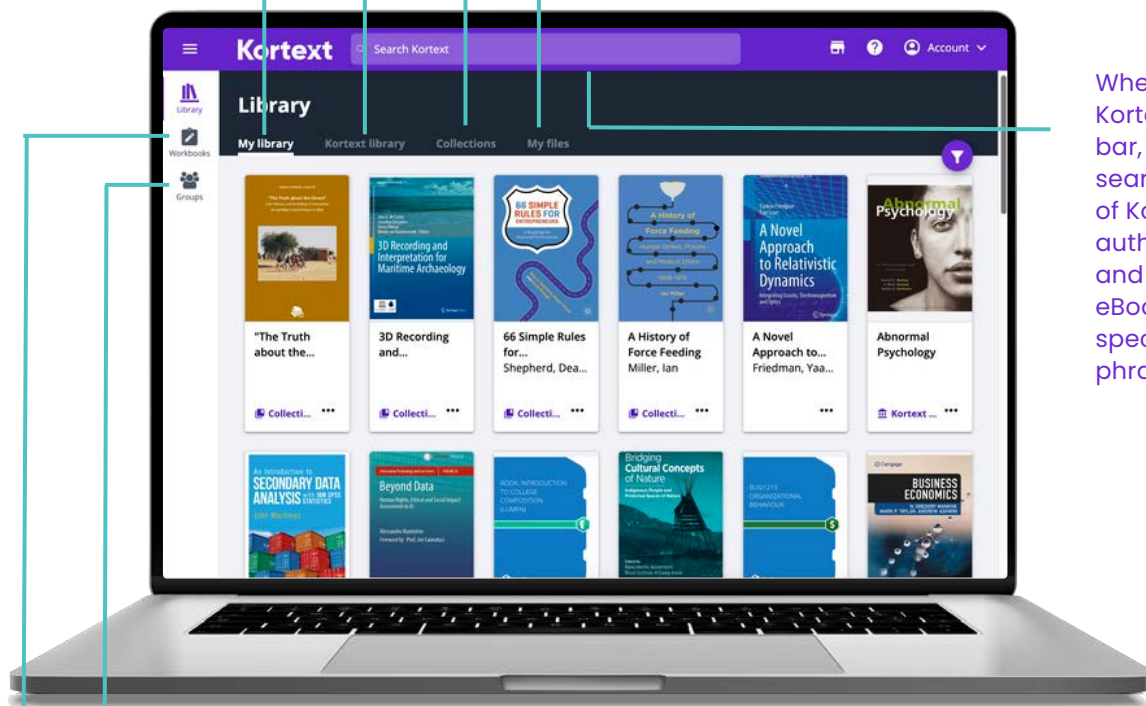
Your bookshelf is your personal online library that contains course materials supplied by your university. You can also look for other eBooks across many different categories, searching by keyword, author, title or ISBN.

My library contains all content available at your institution through the Kortext **study** platform.

Kortext library contains eBooks available to borrow through your institution.

Collections contains 37,000+ eBooks and a vast inventory of educational and current affairs video content that are all free to access as part of **study**.

My files is where you can upload up to 500MB of your own files and make the most of Kortext's smart study features on your own content.



When you use Kortext's **search** bar, you can search all areas of Kortext for authors or titles and even inside eBooks for specific words or phrases.

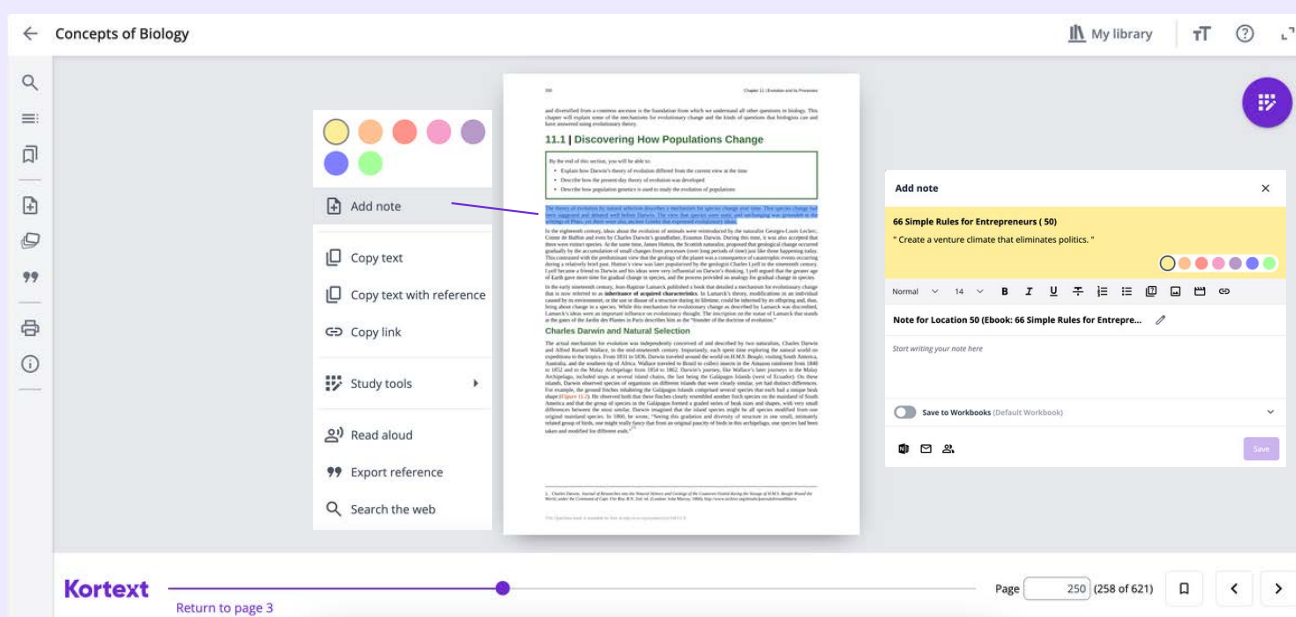
Workbooks allows you to collate your notes and highlights into convenient personalised areas, that sync seamlessly between your devices, making your learning more organised and efficient.

The **Groups** function enables you to collaborate anytime, anywhere with classmates in your own groups or those assigned by your tutor!

Groups			
Politics Group A Group Leader		Politics Group B Group Leader	
1 member(s)		1 member(s)	
Marketing buddies Group Leader		English Lit B Group Leader	
1 member(s)		1 member(s)	

The eReader

Our **interactive study tools** will enhance your learning experience. In the Kortext eReader, you can create **notes** and **highlights** in your eBooks, **search** across all your eBooks, **export references**, **collaborate with classmates** and more.



Our platform is designed to be **inclusive**. Our accessibility features enable you to adjust your reading experience to best suit your needs.

Display options

Page display



Interface language



Mouse settings



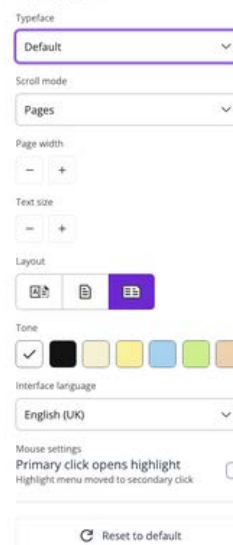
Reset to default

To access **Display options**, select the **TT icon** in the top right of the screen.

In PDF eBooks, you can adjust the **width or height** of a page and **zoom in or out** on a page's content (see left).

In EPUB eBooks, you can **customise font size, style, background colour** and much more (see right).

Display options



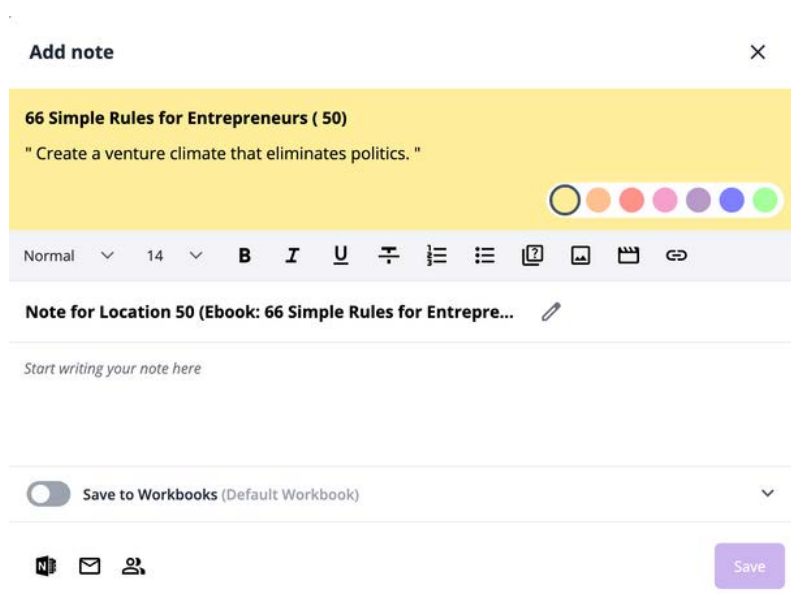
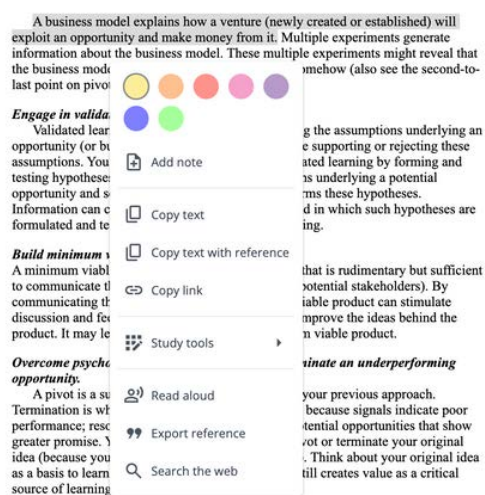
Making notes

When you're reading an eBook, use our **notes tool** to help you capture the information that matters most.

Taking notes will enable you to focus on the text and **enhance your learning**. Studies have shown that reading and then **summarising** what you've read helps you to better understand and remember that information later.

To make a note, simply:

1. Tap your screen and drag your cursor or finger over the text you want to highlight.
2. Release your finger or cursor from the screen to see several options.
3. Select a coloured dot to highlight the text or tap on **Add note** to create a note about the text.



When you create a note, you can make your text bold, italicised or underlined.

You can **add links** to web pages, images and videos to enhance your study notes. Just tap the three dots on the right of the notes window.

Once you've created a note, you can **share** it with your classmates via Groups or email.

You can also **export** references to **EndNote** or **RefWorks** with ease.

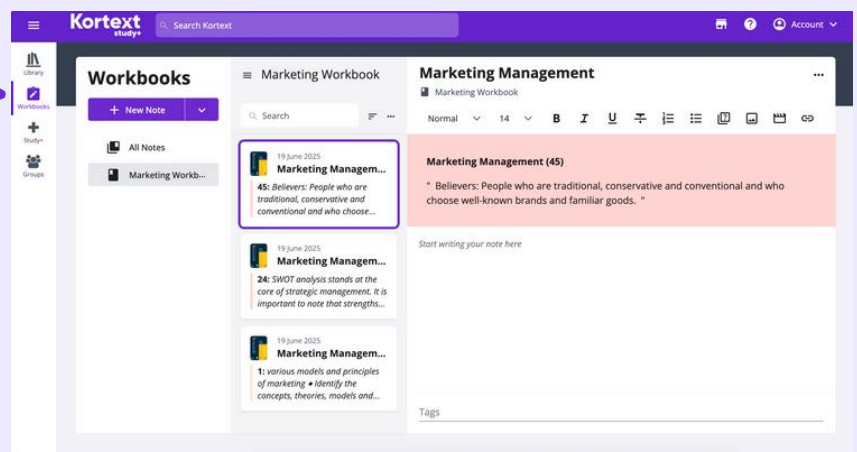
Don't forget to tap **Save** once you've finished creating your note!

Workbooks

Tap on the Workbooks icon from the left-hand toolbar in your bookshelf.

Workbooks you've already created are saved down the left-hand side of the page. From here you can:

- › Edit previously saved content
- › Create new notes
- › Delete saved content
- › Move notes into new Workbooks
- › Export content
- › Link out to the web
- › Search for words and phrases in your Workbooks
- › Create folders
- › Sort your previously saved study content by title and date

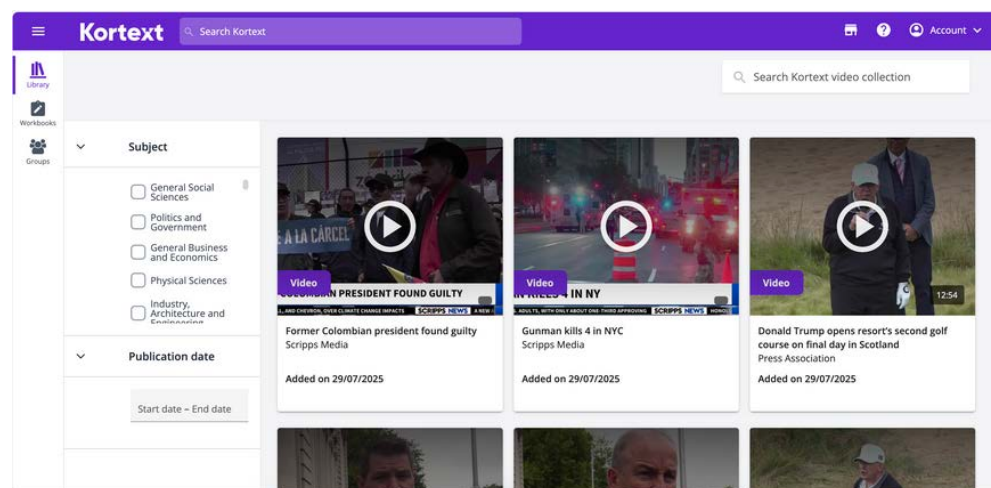


Videos

The Kortex video collection is updated daily and contains educational and current affairs video content.

Find the Kortex video collection inside the **Collections** tab in the library.

Scroll down to **Kortex video collection** and tap **See more**.



From here, you can **search** using keywords and phrases and further refine using the **subject** and **publication date** filters on the left hand side.

When opening a video, you will see a **description** of the content and have the opportunity to share outside of Kortex using the **Copy link** button.

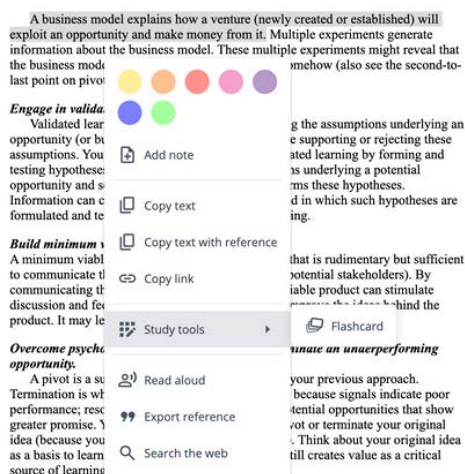
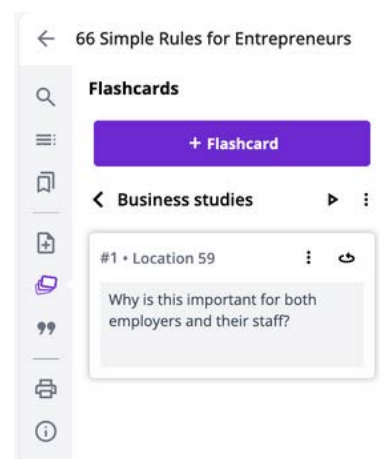
Flashcards

Our newest smart study tool, **flashcards**, enables you to develop your **active recall**. This is the process your brain uses to retrieve information from your long-term memory to your short-term memory.

Practising **active recall** trains your brain to more easily collect information from your long-term memory later – a game-changer during exam season!

Creating a flashcard

1. Tap the **flashcards** icon from the left-hand toolbar to open the flashcards menu.
2. Tap **+ Flashcard** from the pop-up menu to create a flashcard or tap **+ Deck** to create a flashcard deck.

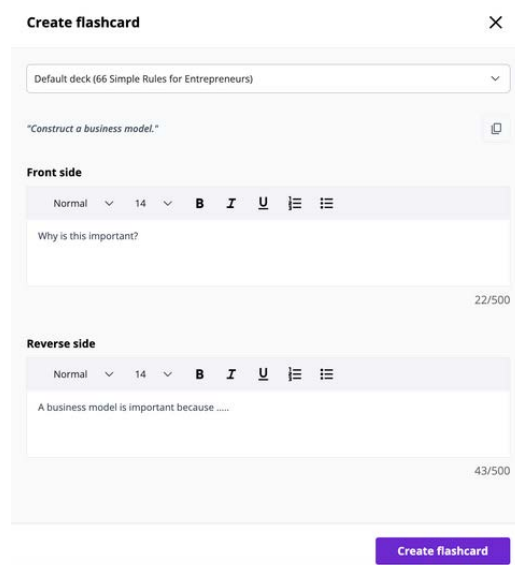


You can link a flashcard to a section of text in an eBook. Tap and drag your cursor to highlight the selected text. From the pop-up menu, tap **Study tools**, then **Flashcard**.

To create your flashcard, start by selecting a **flashcard deck**. Tap the down arrow to choose an existing deck or create a new flashcard deck.

In the top **notes box**, type the content for the front of your flashcard. This is usually an area that you'd like to test your knowledge of.

In the bottom **notes box**, type the content for the back of your flashcard. This is usually the answer so you can check if you were right!

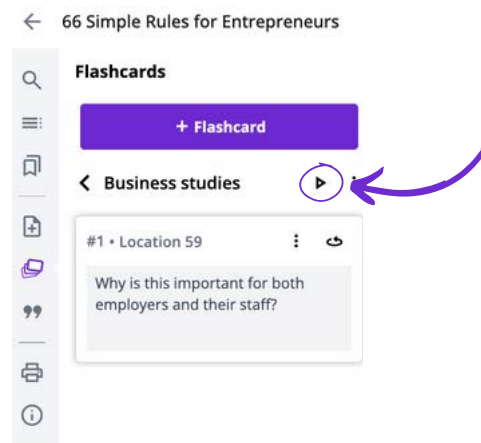


Student's guide

To view your flashcard once you've created it, go to the **flashcard icon** in the left-hand toolbar and **select a deck** from the pop-up menu.

Tap the **triangle icon** next to the name of the flashcard deck to run through your cards.

From here your flashcards will appear in a full screen window, as shown below.



Shuffle the deck

Toggle on/off this button to shuffle your deck or play the flashcards in order.

Business studies

#1 of 1

Shuffle off



Location 59: "Encourage different opinions."
[Open in book](#)

Link to an eBook

If a flashcard is linked to a quote in an eBook, tap this button to revisit the specific page.

Previous/Next buttons

Tap these buttons to skip forward or back through your flashcards.

← Previous

Next →

Flip

Tap this button to see the reverse side of the flashcard and check if you got the answer right!

Flip

Toolbar tips

Once inside an eBook, our eReader has a whole host of tools available on the left-hand side of the screen to enrich your learning experience.



The magnifying glass icon represents our **search tool**. While in the eBook, you can search and find specific words and phrases.



By tapping on this menu icon, you'll be able to **view the contents page** of your eBook.



Tap the bookmark icon to revisit your **saved pages**.



The paper icon houses all your **notes and highlights** for this eBook. Tap here to see them listed, and export them from Kortext via email, OneNote and Groups.



To explore our **flashcards** feature, tap here to create and revisit saved flashcard decks so you can test your knowledge as needed.



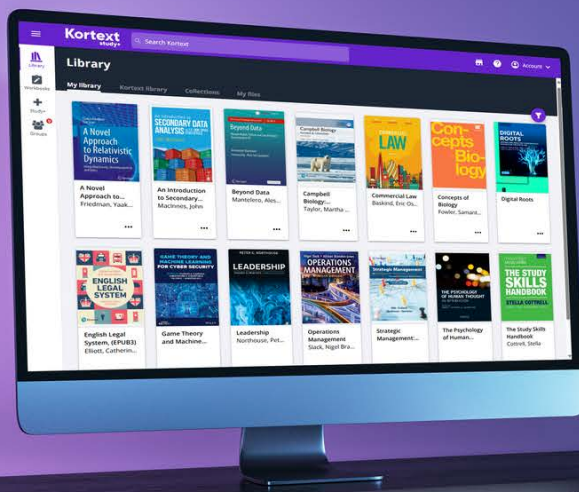
To **export references**, tap on this icon. You can export to RefWorks or EndNote.



You can **print** a select number of pages per eBook by tapping on this icon.



To find out **information** about your eBook which may be useful for referencing, use this icon.



student
minds

Did you know we're partnered with Student Minds?

We understand that studying can be tough, so we're partnered with Student Minds, the UK's student mental health charity. We've included a direct link to their Student Space in your bookshelf, so you can get support when you need it most.



For help, please visit:

support.kortext.com