

Submission Regulations

1. Aims and Types of Articles

The *Bulletin of Fisheries Sciences, Hokkaido University* (hereinafter referred to as “the Bulletin”) and *Memoirs of the Faculty of Fisheries Sciences, Hokkaido University* (hereinafter “the Memoirs”) aim to promptly disseminate the research outcomes conducted in the Faculty of Fisheries Sciences (hereinafter “the Faculty”), the Graduate School of Fisheries Sciences (hereinafter “the Graduate School”), and the School of Fisheries Sciences (hereinafter “the School”) of Hokkaido University.

The Bulletin publishes the following types of previously unpublished articles written in English or Japanese:

- (1) Original Papers: Completed research results with academic value and originality.
- (2) Short Papers: Present either fragmentary research that includes new ideas, observations, or valuable data, or preliminary findings requiring rapid publication. These must not exceed 3 typeset pages.
- (3) Others: Articles deemed appropriate for publication by the Library Committee (hereinafter “the Committee”).

Manuscripts for (1) and (3) should not exceed 20 typeset pages.

The Memoirs publishes the following types of previously unpublished articles written in English or Japanese:

- (1) Original Papers: Completed, systematically organized research results with academic value and originality.
- (2) Review Papers: Comprehensive reviews of prior research in specific fields, or reviews of perspectives on emerging areas of study.
- (3) Others: Articles deemed appropriate for publication by the Committee.

Manuscripts should not exceed 80 typeset pages.

2. Eligibility for Submission

Those eligible to submit a manuscript to the Bulletin and Memoirs include faculty members, staff, and graduate students (including research students) affiliated with the Faculty, Graduate School, or School. Individuals approved by the Committee are also eligible. Co-authorship with individuals outside these affiliations is permitted. Individuals who do not meet these eligibility requirements at the time of submission may still submit a manuscript provided that the research was conducted within the Faculty, Graduate School, or School. In all cases, one author must be designated as the corresponding author.

3. Publication and Submission Timing

Articles will be published as they become ready for publication. Manuscripts should be submitted to the Committee.

4. Handling of Manuscripts

4.1 Submission Method: Submit in accordance with the guidelines in the “Instructions to Authors.”

4.2 English Editing: As a general rule, English manuscripts must be reviewed in advance by a native English speaker with scientific expertise, such as through a professional editing service, under the responsibility of the author.

4.3 Dates: The date the manuscript is submitted shall be considered the *Date Received*, and the date on which the Committee decides to accept it shall be the *Date Accepted*.

4.4 Acceptance of the Manuscript: The Committee will decide whether to accept the manuscript or require revisions.

4.5 Costs: The budget manager is responsible for the following costs:

- 1) Fees for exceeding the standard page limit
- 2) Additional expenses incurred in the PDF production process beyond the usual costs.

5. Copyright Policy

The Bulletin and Memoirs are published by the Faculty, and in principle, the copyrights belongs to the Faculty. This includes digitizing and publishing them through Hokkaido University Collection of Scholarly and Academic Papers (HUSCAP). However, original authors are permitted to make their work public or redistribute it, provided that the source is clearly acknowledged.

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6. Authority of the Committee

In addition to the provisions stated in these guidelines, the Committee will decide on any other matters necessary for the editing and publishing of the Bulletin and Memoirs.

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