

## Hokkaido University Collection of Scholarly and Academic Papers Operation Guidelines

(Adopted by the Library Committee on March 17, 2006)

(Revised on July 19, 2019)

### (Definitions)

Article 1. These guidelines shall provide matters concerning the operation of Hokkaido University Collection of Scholarly and Academic Papers (hereinafter referred to as "HUSCAP") in which the Hokkaido University Library comprehensively collects and preserves academic materials in electronic form that the members of Hokkaido University (hereinafter referred to as the "University") have been involved in their creations (hereinafter referred to as the "materials") and make them publicly available in and outside of the University via the Internet.

### (Purpose)

Article 2. The primary purpose of HUSCAP is to fulfill the social accountability of the University by contributing the fruits of scholarly research produced at the University back to the society, increase visibility of the scholarly knowledge, and encourage enhancement of academic information sharing.

### (Management)

Article 3. The information system that supports the functions of HUSCAP shall be managed by the University Library Research Support Division.

### (Handling of Material)

Article 4. The materials to be made publicly available on HUSCAP shall be handled in accordance with the *Detailed Regulations for Material Provision and Disclosure on Hokkaido University Collection of Scholarly and Academic Papers* which stipulate matters related to the material provision and disclosure and the *Detailed Regulations for Use of Hokkaido University Collection of Scholarly and Academic Papers* which stipulate matters related to the use of the materials concerned.

### (Copyright of Material)

Article 5. The copyrights of the materials which have been made publicly available on HUSCAP shall not be transferred to the University.

### (Deliberative Body)

Article 6. Matters necessary to ensure proper and smooth operation of HUSCAP shall be deliberated and determined by the Library Committee.

### Supplementary Provision

These guidelines shall come into effect on April 1, 2006.

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These guidelines shall come into effect on July 19, 2019 and apply from June 25, 2019.