

<About Mailing Service>

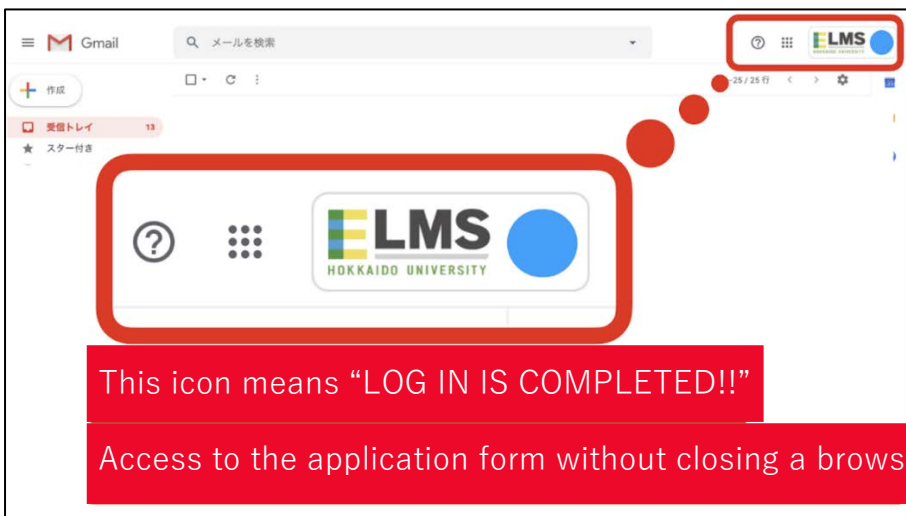
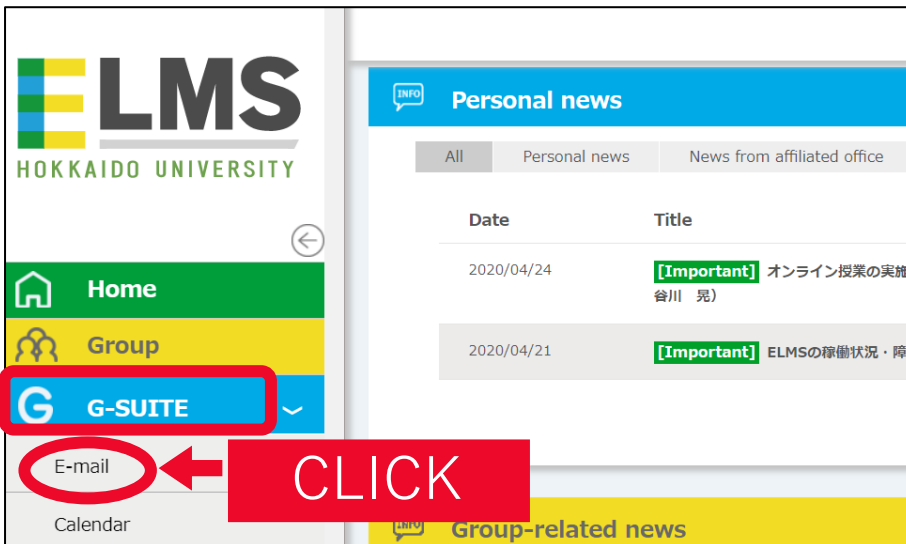
I. How to use the service?

(1) After logging in to ELMS, click "G-SUITE", access to mail page.

(Faculty members can log in to ELMS by SSO-ID)

You would be automatically logged in to G-SUITE (Google account)

<https://www.global.hokudai.ac.jp/students/elms/>



When you are logged in to G-SUITE, application forms are available.

If you have any problem to log in to ELMS, please contact ELMS Center.

(2) Please apply from the application form while logged in to G-SUITE.

2. Notes on application

- Only materials from the Central and North Libraries are available for this service.
(Excludes restricted materials, periodicals, and large books)
- Please enter the exact “Barcode number” and “Title” searching the online catalog below.
<https://opac.lib.hokudai.ac.jp/> (Online catalog)

<Books>
Molecular biology of the cell / Bruce Alberts ... [et al.] ; with problems by John Wilson, Tim Hunt

Edition 5th ed
Publisher New York, NY : Garland Science
Year c2008
Codes ID=2001368759 NCIP 0100000000

+ Show details.
- Hide book details.

Look here and confirm that the material in the Central Library or the North Library.

Location	Volume	Call No.	Barcode No.	Status	Comments	ISBN
Cent.Lib.,Closed Stacks ,Books(European Lang.)	hardcover	571.6/AL14	0180875411			
Central Library, Open-Stack Room	pbk	571.6/AL14	0180683692	On loan[2020.06.05Due date]		9780815341062
North Library (Closed Stack, 1st-3rd, Books)	pbk	571.6/AL14	0280262887			9780815341062
North Library(CounterB,Appendix Cds etc)	付録CD-ROM		0290013204		CD-ROM 134	

TOP

- Each person can apply up to twice a month.
- Up to 8 materials can be applied at one time.
However, each library has a limitation of the number of borrowing books. Please refer to the following page and apply within the limitation. In case that the applied borrowing exceeds the limitation of each library, borrowing will be canceled in reverse order of application.
<Number of materials you can borrow>
<https://www.lib.hokudai.ac.jp/en/services/books/>
- A material that is larger than a designated box (255 x 315 x 175 mm) will be canceled.
- In case that materials are too much to fit in the box above, borrowing will be canceled in reverse order of application.
- Even if the materials you are borrowing are overdue due to COVID-19, you can borrow new materials with this service only if the due date was after February 1.

3. About shipping

- It's free shipping.

4. Returning

- The loan period of materials lend during the library closure is 10 days after the date of library reopening. (If 10 days later is a holiday, until the next weekday)
- Materials should be returned into book drops during the library closure.
- For those who may have difficulty with visiting library to return book, returning by mail (ONLY WITH YU-PACK) is acceptable whether library is at the temporary closure or not. You are to pay the shipping fee for mailing.

Central Library: 〒060-0808 Kita 8, Nishi 5, Kita-ku, Sapporo, Hokkaido
Hokkaido University Library, Service section

North Library: 〒060-0817 Kita 17, Nishi 8, Kita-ku, Sapporo, Hokkaido
Hokkaido University North Library

Note: If you have materials both of the central library and the north library, you can send them in one parcel.

- In case that the materials are overdue due to the COVID-19, the penalties will be lifted after returning those materials and claiming of lifting.

5. Others

- If the material you have applied for is requested by other users before you, you cannot borrow it.
- We may close the application form when the applications reached a monthly upper limit.