

<Reservation for visiting libraries to use borrowing and copying service.>

1. Who can use the service?

Members of Hokkaido University who have purposes below.

- For online classes or lecture in classrooms
- For studies ongoing.

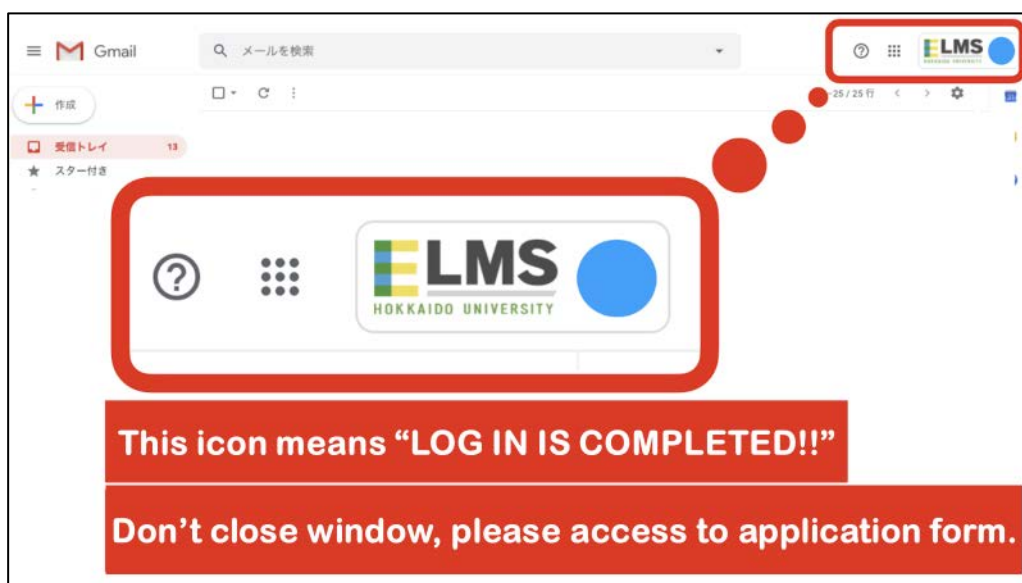
2. How to use the service?

(1) After logging in to ELMS, click G-SUITE, access to the mail page.

(Faculty members can log in to ELMS by SSO-ID)

You would be automatically logged in to G-SUITE(Google account)

<https://www.global.hokudai.ac.jp/students/elms/>



When you are logged in to G-SUITE, application forms are available.

If you have any problem to log in to ELMS, please contact ELMS Center.

(2) Please make your reservation from application forms by previous day.

(3) You can choose a time frame from 10:30 to 15:00.

(4) One person can visit libraries once a day for each library.

(5) Don't forget to bring your library card (or student card)
and the email that you would receive after booking.

Use the entrance that would be told by the email when you visit
libraries.

3. What kinds of service are available?

Borrowing, Copying, Searching (PC for Online catalog), Browsing.

4. What kinds of service are unavailable?

To use reading desk, ELMS PC, a part of PC for Searching.

To enter other area than stacks area.

5. Notes

- Please put on a mask when you visit libraries.
- If you feel sick, stay home until your health will be good.
- Don't stay more than 30 min.
- The entrance gate only works correctly by your card when you come in your booking time.