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## Guide **4-1** Mendeley at HU

HU Libraries now offers enhanced Mendeley access for all HU users with Mendeley Institutional Edition.

### ➔ What is Mendeley Institutional Edition?

**【Mendeley】**

Mendeley is a free reference manager and provides an academic social network that can help you organize your research, collaborate with others online, and discover the latest research.



**【Mendeley Institutional Edition】**

Mendeley Institutional Edition is an institutional version of Mendeley with premium user features and additional institutional support.

Item	Basic Individual Free	Mendeley Institutional Edition
Personal library space	2 GB	100 GB
Shared library space	100 MB	100 GB
Private group size (collaborators)	25	Up to 100
# of private groups	5	Unlimited

Mendeley Official Site:  
<https://www.elsevier.com/solutions/mendeley>

Note: This agreement is until March 2021. We will consider whether we continue in fiscal year 2020.

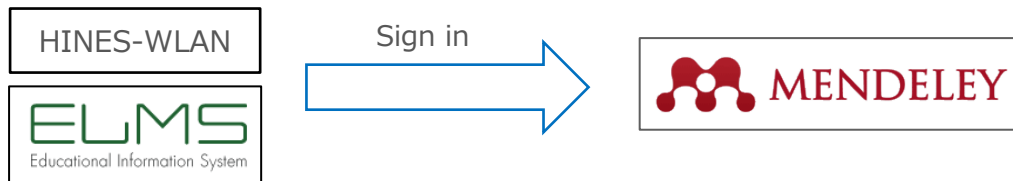


## How can you get access to our HU subscription?

The use of the institutional edition has been updated from April 3, 2018.

(Before: Join the group of HU on Mendeley → After: Just sign in on HU network.)

- To use the institutional edition of Mendeley, sign in on the computers in Hokkaido University or networks (For example, HINES-WLAN.) You can use this edition for 12 months from your last sign in. (Join the group of HU on Mendeley is no longer requirement.)



Access on the Network or  
PC in Hokkaido University

- You may receive a mail that suggesting to sign in to Mendeley at 10 days before the day after 12 months from last sign in.
- After 12 months and 12 days from last sign in, functions of Mendeley (extended storage capacity etc.) will be downgraded. Excess of data will be suspended. If you do not use institutional edition any more, please remove unnecessary data or buy extra storage personally.  
To use institutional edition again, sign in on Hokkaido University network and you can use the edition once more even out-of-date.